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**Bhutan Lottery Limited.**

*(State Owned Enterprise, Ministry of Finance)*



18<sup>th</sup> December, 2020

## **Notice inviting Quotation for Hiring of Commercial Space**

The Bhutan Lottery Limited (BLL) is interested to hire commercial spaces in five Dzongkhags (town). Interested building owners may offer the rates as indicated in the Terms and Condition. The bidder (s) should submit one original copy of the price quotation with the signed Terms and Conditions. The quotation in a required format should be addressed and submitted to:

Chief Executive Officer

Bhutan Lottery Limited

Phuentsholing, Bhutan

The bid security of Nu. 10,000 (Ten thousand) only in the form of demand draft/ cash warrant/ bank guarantee must be submitted in the favor of Chief Executive Officer, BLL with bid validity period of 60 days.

The sealed bid must be submitted to the BLL office, on or before 29 December 2020 by 2:30 PM and will be opened on the same day at 3:00 PM in the BLL office in the presence of bidder's representative who wishes to attend.

### **Terms and Condition**

The following terms and condition pertains to hire of commercial Space for BLL office:

#### **1. Scope**

- The space shall be hired by the BLL to institute the regional sales outlet in five Dzongkhags (Samtse, Punakha, Wandue Phodrang, Trongsa and Bumthang).

#### **2. Statement of Working Area**

The house owner should be aware of the following requirements of the house hired:

- The area should be between 64 to 100 sq/ft.
- The area should be secure and pristine for the smooth selling environment.

#### **3. Duration and rate quoted for the space hired**

- The office space shall be hired initially for a period of one (1) year and may be renewed thereafter upon mutual agreement between the parties.
- The quoted rate should be inclusive of all liable taxes of Royal Government of Bhutan.



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4. The bid security shall be forfeited if the bidder withdraws the bid after closing of bid submission.

5. The following criteria shall be considered by the evaluation committee for the purpose of evaluation:

- Location (core Town)
- Ground floor
- Security and safety within the allocated space
- Availability of facilities (internet, power, telephone line and electricity).

9. The space offered shall allow for installation of internet, telephone lines and aluminium partition.

10. The intended start date of lease of office space will be from 1<sup>st</sup> February 2021 and the owner shall allow the occupancy of the building two days before 1/2/2021.

11. The advance amount or security deposit as per Tenancy act of Bhutan shall be refundable upon vacating the space.

12. The BLL shall pay monthly rent on or before 5<sup>th</sup> of following month.

13. The revision of the rent shall be done in accordance with Tenancy Act of Bhutan.

14. The rate shall be offered on the base of square feet and shall be comparable to the prevailing market rate assessed by BLL

15. The BLL reserves the right to reject any or all offers without assigning any reasons thereof prior to signing of contract.

16. The governing law and forum of dispute resolution shall be the law of Kingdom of Bhutan.

Detailed information can be obtained from procurement section at telephone 05-253089 during office hours.